

**Government of Rajasthan**  
**Directorate of Local Bodies, Jaipur**  
**Department of Local Self Government, Rajasthan**  
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Date 13.01.2017

**Minutes of the meeting held on 6<sup>th</sup> Jan 2017 to review the progress of live modules as well as other modules of "Smart Raj Project" under the chairmanship of Dr. Manjit Singh ,Principal Secretary, LSGD**

A meeting was held on 06.01.2017 under the chairmanship of Principal Secretary, LSGD to review the progress of two live modules(1. Buidling Permission, 2. Fire NOC ) as well as other modules under "Smart Raj Project". List of participants attended the meeting is given below:

S.N.	Name	Designation
1.	Sh. Pawan Arora	Director cum Joint Secretary
2.	Sh. Hemant Gera	Commissioner , JMC
3.	Sh. S K Goyal	Project Director (UI), RUDSICO
4.	Sh. Satish Sharma	ACTP, JMC
5.	Sh. R.K. Vijayvargiya	STP, DLB
6.	Sh. Arvind Mohan	Joint Director, DLB
7.	Sh. Rajeev Gujral	Sr. P.O., DoIT
8.	Sh. DK Jindal	OIC Monitoring Cell, DLB
9.	Sh. Palin Rastogi	Senior Manager, SmartRaj (FDSL)
10.	Sh. Amol Wankhade	DCPM, SmartRaj (MARS)

At the outset, Principal Secretary reviewed the status of "Smart Raj" project(E-Governance of ULBs). Sh. S.K. Goyal Project Director(UI), RUDSICO and representative of SIP(M/s Fourth Dimension Solution Ltd.) team appraised of the progress.

After detailed discussions held in the meeting, following decisions were taken:

S.N.	Points of Discussed in the meeting	Decision Taken	Action by
1.	Smart Raj Web Portal	Official of DoIT was told to provide credentials of Smart Raj webportal to SIP. SIP was directed to make smart raj web portal Bi-lingual(Hindi & English).	SIP in coordination with Sh. Rajeev Gujral , S.P.O, DoIT
2.	Entry Tax module	SIP was directed to comply Entry Tax module's UAT and provide training to Staff of two ULBs(Mount Abu and Pushkar) Immediately to start services of this module.	SIP
3.	Dash board module	SIP was directed to completely develop and made go-live the Dash board module services online at the earliest.	SIP

4.	<b>Online File Tracking/e-office module and all other already developed modules at Govt. Level</b>	SIP was directed to start implementation of Online File Tracking/e-office module in ULBs with in next 15 days along with all other already developed modules at Govt Level.	SIP
5.	<b>Online Cash Module</b>	SIP was directed to make Online cash collection module implemented within 15 days.	
6.	<b>Survey</b>	SIP was directed to complete the 100% survey of phase-I till 4 <sup>th</sup> Feb2017.	SIP
7.	<b>Initiate Online procedure and stop manual(Offline) procedure of some services of ULBs</b>	ACTP, JMC submitted few observations regarding the software, which were discussed in the meeting and it was decided that SIP will look into the points raised and STP, DLB will further clarify to SIP on these points and suitable modifications if required, will be done. SIP was further directed to modify the fire NOC module to make fully automated process like Building Permission module and also integrate fire NOC module with Building permission module and It was directed to start Building permission and fire NOC procedure online in phase –I ULBs from 1 <sup>st</sup> Feb 2017 and For department's officials of all ULBs shall adopt the online procedure and stop taking applications manually of Building Permission module integrated with Fire NOC module from 1 <sup>st</sup> April 2017 in all 187 ULBs of Rajasthan.	SIP, STP(DLB)
8.	<b>Help and technical support service Desk of Smart Raj Project's online service</b>	SIP was directed to provide the support to department's user and citizen for online service modules under smart raj project.	SIP
9.	<b>All Software Modules development and made Go-Live</b>	SIP was directed to develop all online modules and made these all modules go-live till 31 <sup>st</sup> Jan 2017 along with complete data migration in phase-I ULBs.	SIP
10.	<b>User Acceptance Test (UAT) for developed modules</b>	Jaipur Municipal Corporation (JMC) was directed to form committee of related officials for module wise UAT of developed modules and SIP shall coordinate with these committee and nodal officer, JMC for UAT accordingly.	JMC,SIP

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11.	<b>Inclusion of banks for Payment Gateway</b>	It was observed that branches of two selected banks(Axis & Indusind) are not available at some ULBs , so looking to this point and as suggested by Commissioner, JMC . It was decided include ICICI and other interested banks for payment gateway subject to the condition that interested banks matches the same terms and conditions of Axis & Indusind bank as approved.	RUDSICO
12.	<b>Networking in ULBs of Phase-I</b>	Local Area Networking(LAN) work is to be completed by 31 <sup>st</sup> Jan 2017 in 32 ULBs of phase-I	SIP
13.	<b>Self Assessment of UD tax Advertisement in news paper</b>	SIP was directed to make format of self assessment of UD tax and Lease money for publishing in two daily news papers and one English news paper in coordination with JMC. DLB shall get the format published in news papers after finalization by JMC and approval of competent authority.	SIP in coordination with JMC

Principal Secretary, LSGD instructed all concerned to adhere to the timelines and complete the project as per desire of the state Government.

Meeting ended with thanks to the chair.



(Pawan Arora)

Director cum Joint Secretary

Date 13.01.2017

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Copy to:

1. PS, Principal Secretary, LSGD
2. PA, Commissioner, Jaipur Municipal Corporation
3. PA, Director, Local Bodies
4. PA, Executive Director, RUDSICO
5. Technical Director, DoIT
6. Additional Commissioner, JMC
7. Project Director(UI), RUDSICO
8. Mr. Satish Sharma, ACTP, JMC
9. Mr. R.K. Vijayvargiya, STP, DLB
10. Mr. Arvind Mohan, Joint Director, DLB
11. Mr. Rajeev Gujral, Sr. Project Officer and Nodal Officer(Single Window), DoIT
12. Mr. D.K. Jindal, OIC Monitoring Cell, DLB
13. Managing Director, M/s Fourth Dimension Solution Ltd, 501, Ganga Heights, SP-154, 5th floor in front of Kailash Tower, Lal Kothi, Jaipur



(R.K. Vijayvargia)

Senior Town Planner, DLB