

राजस्थान आवासन मण्डल , जयपुर

क्रमांक:-33

दिनांक:-15मई, 2000

कार्यालय-आदेश

मण्डल को 109 वी बैठक दिनांक 27-2-84 के बिन्दु सं. 19 में लिये गये निर्णय के अनुसार मण्डल द्वारा पूर्व में जारी किये गये आदेश क्रमांक 91-92/505 दिनांक 2-3-92 के द्वारा तकनीकी अधिकारियों को मण्डल द्वारा शिड्यूल ऑफ पावर के अन्तर्गत कार्य करने हेतु अधिकार दिये गये थे।

चुकि राज्य सरकार के वित्त विभाग द्वारा दिनांक 24-5-99 को जारी किये गये मेमोरेण्डम के द्वारा "लोक निर्माण वित्तियो एव लेखा नियमों " में संशोधन करते हुए इनका (चतुर्थ संस्करण) प्रकाशन तीन खण्डों में किया गया है एवं उक्त आदेशानुसार संशोधित नियमों को। जुलाई 1999 से प्रभावी माना गया था।

अतः राज्य सरकार के वित्त विभाग द्वारा जारी मेमोरेण्डम दिनांक:-24-5-99 (प्रति सलंगन) के अनुसार लोक "निर्माण वित्तीय एवं लेखा नियमों " में किये गये संशोधनों को राजस्थान आवासन मण्डल में भी तुरन्त प्रभाव से एतद् द्वारा लागू किया जाता है।

उक्त मेमोरेण्डम द्वारा राज्य सरकार ने जो संशोधन " लोक निर्माण वित्तीय एवं सेवा नियमों " का प्रकाशन किया है वे भविष्य में मण्डल में सम्पादित किये जाने वाले कार्यों पर भी लागू होंगे । इन नियमों के खण्ड द्वितीय के परिशिष्ट 13 जो कि " डेलिगेशन ऑफ पावर "से सम्बन्धित है , को मण्डल के आवश्यकतानुसार संशोधन कर संशोधित संशोधित " डेलिगेशन ऑफ पावर " को भी एतद् द्वारा तुरन्त प्रभाव से लागू किया जाता है ।

उपरोक्त आदेश को अध्यक्ष महोदय का अनुमोदन प्राप्त है ।

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(विनोद जुत्शो)
आवासन आयुक्त
15-5-2000

प्रतिलिपि निम्न को सूचनार्थ एवं आवश्यक कार्यवाही हेतु प्रेषित है ।

1. निजी सचिव ,अध्यक्ष,राज.आवासन मण्डल ,जयपुर ।
2. उप सचिव ,नगरीय विकास एव आवासन विभाग ,जयपुर ।
3. मुख्य अभियन्ता ,राज. आवासन मण्डल जयपुर ।
4. वित्तीय सलाहकार एवं मुख्यलेखाधिकारी,राज,आवासन मण्डल जयपुर ।
5. सचिव ,राज. आवासन मण्डल ,जयपुर/निर्देशक (विधि), राज. आवासन मण्डल
6. अति.मुख्य अभियन्ता, द्वितीय /तृतीय/पोएण्डरम जयपुर/जोधपुर ।
7. तकनीकी सलाहकार ,अध्यक्ष /आवासन आयुक्त, राज आवासन मण्डल ,जयपुर ।
8. मुख्य सम्पदा प्रबन्धक/उप सचिव, राज. आवासन मण्डल ,जयपुर ।
9. उप आवासन आयुक्त ,राज.आवासन मण्डल ,वत्.....
10. आवासीय अभियन्ता ,राज.आवासन मण्डल खण्ड.....
11. रक्षित प्रत्रावली ।

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आवासन आयुक्त

राजस्थान सरकार

वित्त विभाग

(व्यय-3 अनुभाग)

प.2 (3) वित्त/व्यय-3/97

जयपुर, दिनांक: 24 मई, 1999

मेमोरेन्डम

वषय:- लोक निर्माण वित्तीय एवं लेखा नियम (चतुर्थ संस्करण) का प्रकाशन।

राज्य सरकार द्वारा लोक निर्माण वित्तीय एवं लेखा नियमों (चतुर्थ संस्करण) को निम्नानुसार तीन खण्डों में प्रकाशित किया गया है:-

खण्ड -प्रथम	लोक निर्माण वित्तीय एवं लेखा नियम (मुख्य नियम) (कुल पृष्ठ) 288
खण्ड-द्वितीय	परिशिष्ट (परिशिष्ट 1से 16 तक) (कुल पृष्ठ 277)
खण्ड-तृतीय	प्रपत्र (प्रपत्र 1 से 114 तक) कुल पृष्ठ 234)

पुर्नलिखित संशोधित नियमों के बारे में सुलभ संदर्भ हेतु महत्वपूर्ण जानकारी निम्नानुसार है:-

(अ) मुख्य नियम (खण्ड - प्रथम)

- (1) संशोधित नियमों एवं अध्यायों का क्रम जहाँ तक सम्भव हुआ है, विद्यमान नियमों एवं अध्यायों के अनुसार ही रखने का प्रयत्न किया गया है। परन्तु नियमों की क्रम संख्या को संशोधित किया गया है। सुविधा के लिये विषय सूची (INDEX) में नये नियम के सामने पुराने नियम का संदर्भ अंकित कर दिया गया है ताकि पुराने नियम के संदर्भ को आसानी से देखा जा सके।
- (2) खण्ड प्रथम के अध्याय II को पूर्णतया नये सिर से लिखा गया है तथा इस अध्यास को लिखते समय अभियांत्रिकी विभागों के संबंधित अधिकारियों के लिये विभिन्न नियमों के तहत विहित दायित्वों को इस अध्याय में इकजाई करने का प्रयत्न किया गया है ताकि दायित्वों के संबंध में एक ही अध्याय में अध्ययन किया जा सके।
- (3) अध्याय VII नियम 86 में विहित किया गया है कि अभियांत्रिकी विभागों के खण्डीय अधिकारियों को वित्त विभाग की सिफारिश पर ही महालेखाकार द्वारा बैंक आर्हहित करने की शक्तियाँ प्रदत्त की जावेगी।
- (4) अध्याय VII नियम 93 में विहित किया गया है की कार्यालय की तिजोरी में आवश्यकता के अनुरूप कम से कम राशि रखी जानी चाहिए। राशि रूपये 2500/- से अधिक के भुगतान Account payee only से चिन्हित बैंक द्वारा किये जाने है।

- (5) अध्याय VII नियम 98 में विहित किया गया है कि उन खण्डों में जहाँ खण्डीय लेखाधिकारी पदस्थापित किये हुए हों, वहाँ तीन लाख रुपये से अधिक राशि के बैंक अधिशेषी अभियन्ता एवं खण्डीय लेखाधिकारी द्वारा संयुक्त रूप से हस्ताक्षरित किए जावेगे।
- (6) अध्याय VII नियम 99 के नीचे दिये गये नोट में विहित किया गया है कि आवंटित बजट राशि को खर्च करने के उद्देश्य मात्र से वर्ष के अंतिम दिनों को अग्रिम बैंक काटा जाना वित्तीय अनियमितता होगी।
- (7) अध्याय VII नियम 124 में उल्लेखित किया गया है कि इम्प्रेस्ट (IMPREST) कार्यों से संबंधित खर्चों के भुगतान के लिये किसी कर्मचारी विशेष को जो कनिष्ठ अभियन्ता से निम्न स्तर का ही, स्वीकृत किया जावेगा। इम्प्रेस्ट स्वीकृति का अधिकार विभिन्न प्राधिकारियों को होगा। राशि रुपये 2000/- तक की स्वीकृति अधिशेषी अभियन्ता द्वारा, रुपये 5000/- तक की स्वीकृति अधीक्षण अभियन्ता द्वारा दी जा सकेगी। परन्तु यह शक्तियाँ इस शर्त के साथ दी गई हैं कि कोई भी इम्प्रेस्ट की राशि स्वीकृत करने से पूर्व यह सुनिश्चित कर लिया जाये कि पूर्व में दिये गये इम्प्रेस्ट की सम्पूर्ण राशि का समायोजन हो चुका है। किसी भी समय किसी भी कर्मचारी के नाम एक से अधिक इम्प्रेस्ट की राशि असमायोजित नहीं होनी चाहिए।
- (8) अध्याय VII नियम 128 के नीचे दिये गये नोट में यह स्पष्ट किया हुआ है कि अस्थाई अग्रिम की हिसाब संबंधित भुगतान करने के तुरन्त पश्चात प्रस्तुत कर देना चाहिए। यदि 4 सप्ताह सम्पूर्ण हिसाब प्रस्तुत नहीं किया जावे तो अस्थाई अग्रिम की राशि के लिये कर्मचारी के अगले माह के वेतन से कटौती कर ली जावे। यदि संबंधित कर्मचारी का अस्थाई अग्रिम का हिस्सा प्रस्तुत किये जाने से पूर्व ही स्थानान्तरण हो जाता है तो बकाया अग्रिम की राशि एस.पी.सी. में उल्लेखित की जावेगी तथा संबंधित कार्यालय द्वारा एल.पी.सी. के आधार पर बनाये गये प्रथम वेतन बिल से कटौती की जावेगी।
- (9) अध्याय IX नियम 232 के नीचे दिये गये नोट संख्या 2 में यह स्पष्ट किया गया है कि बजट उपलब्ध न होते हुए भी एक बजट मद के अन्तर्गत स्वीकृत कार्य का भुगतान दूसरे बजट मद उपलब्ध बजट से करना एवं वापिस स्थानान्तरित प्रविष्टि करना गम्भीर अनियमितता पर जायेगा।
- (10) अध्याय XII नियम 322 के नीचे दिये गये नोट संख्या 3 में विहित किया गया है कि खर्च मितव्ययता बरतने हेतु नियमानुसार जिन मामलों में समाचार पत्रों के माध्यम से निविदा आमंत्रित करनी हो, समाचार पत्रों में संक्षिप्त रूप से विज्ञापन देते हुए स्पष्ट किया जावे निविदादाता विस्तृत निविदा पत्र में उल्लेखित शर्तों से बाध्य होगा। इसी नियम के नीचे दिये टीप संख्या 4 में विहित किया गया है कि जब एक बार किसी कार्य के लिये आमंत्रित निविदा को रद्द करने का निर्णय ले लिया गया हो तो इस प्रकरण में पूर्व निर्णय को बदलकर निविदाओं के आधार पर कार्य किसी भी निविदादाता को नहीं सौपा जावेगा तथा यदि स्थिति में कार्य सौपा गया तो सौपा हुआ कार्य बिना निविदा आमंत्रित किये कार्य का आवंटन की श्रेणी में आवेगा तथा ऐसा करने हेतु वित्त विभाग से सहमति प्राप्त करनी होगी।
- (11) अध्याय XII नियम 326 के नीचे दिये गये नोट में विहित किया गया है कि अभी अधिकारीगण द्वारा निविदा को स्वयं की सक्षमता (Competence) में रखने के उद्देश्य कार्य/निविदा को टुकड़ों में विभाजित करना एक अनियमितता है। इसलिए जहाँ कार्य प्रकृति के मद्देनजर कार्य का विभाजन करना आवश्यक समझा जावे तो विभाजन किये बिना अधिकारी कार्य को स्वीकृत करने के लिये सक्षम है, उसकी सहमति प्राप्त कर ही कार्य/का विभाजन करना होगा।

- (12) अध्याय XII नियम 327 के नीचे दी गई टिप्पणीयों में विहित किया गया है कि:-
- (i) जब तक निविदा संबंधी समस्त कागजात तैयार न हो जावे निविदाए जारी नही की जानी चाहिए।
 - (ii) निविदा प्रपत्र आवश्यक रूप से निविदा प्राप्ति कार्यालय एवं उच्च प्राधिकारी कार्यालय द्वारा बेचे जावेगे।
 - (iii) निविदा प्रपत्र सम्भावित समस्त निविदादाताओं को भिजवाये जावेगे।
 - (iv) निविदा सूचना में आवश्यक रूप से उल्लेखित किया जावेगा कि यदि निविदा खोलने /बेचने की तारीख को आवकाश रहता है तो निविदा अगले दिन खोली/बेची जावेगी।
 - (v) यदि निविदाओं के खोलने/बेचने को निर्धारित तारीख को आगे बढ़ाया जाता है ,तो ऐसा करने से पूर्व उच्च अधिकारी की अनुमति प्राप्त करनी होगी तथा बढ़ाई गई तारीख समस्त सम्भावित निविदादाताओं को सूचित की जावेगी ।
 - (vi) यदि सक्षम अधिकारी द्वारा निर्धारित अवधि में निविदाओं को स्वीकृत नही किया जाता है तो निविदाओ को उच्च अधिकारी को स्वीकृति हेतु भेजना होगा।
 - (vii) यदि कोई निविदादाता निविदाए खोलने के बाद अथवा निमोसियेशन के बाद स्वतः ही दर घटाता है तो उसकी निविदा रद्द मानी जाकर धरोहर राशि जब्त की जावेगी एवं उसके विरुद्ध ठेकेदार के पंजीकरण नियमों के अन्तर्गत कार्यवाही की जावेगी।
- (13) ठेकेदारों के पंजीयन नियमों को अब लोक निर्माण दिवसीय एवं लेखा नियमों का भाग बना दिया गया है , इन्हे अध्याय XII नियम 334 के अन्तर्गत जारी किया गया है एवं ये इन नियमों के परिशिष्ट XVI पर दिये गये है।
- (14) अध्याय XII नियम 336 में विहित किया गया है कि सामान्यतया निविदाए प्राप्त होने पर कोई निगोशियेशन नही की जायेगी। यदि किन्ही कारणवश निगोशियेशन करना आवश्यक हो तो शक्तियों का प्रत्यायोजन (Schedule of Powers) परिशिष्ट XII के आईटम संख्या 19 में विहित प्रक्रिया अनुसार ही किया जावे। निमोसियेशन अब केवल न्यूनतम निविदादाता से ही कर सकेगे।
- (15) अध्याय XIV नियम 452 के नीचे दिये गये नोट संख्या 2 में विहित किया गया है कि प्रत्येक रनिंग बिल के साथ सीमेन्ट ,स्टील ,बिटुमन एवं अन्य आईटमों के लिये एक Recovery and Theoretical Consumption Statement संलग्न किया जावेगा।
- (16) अध्याय XIV में विद्यमान नियम 456 (डी) , जिसके तहत मोबिलाईजेशन एडवान्स स्वीकृत किये जाने का प्रावधान था ,को पुनर्लिखित नियमों से हटा दिया गया है। इसी भाति विद्यमान 457,जिसके तहत बिना माप किये गये कार्य के लिये अग्रिम देने का प्रावधान है, को भी पुनर्लिखित संशोधित नियमों से हटा दिया गया है। पुनर्लिखित नियमों के अनुसार मोबिलाईजेशन एडवान्स एवं " बिना माप किये कार्य के विरुद्ध एडवान्स " (Advance Payment against work done but not measured) स्वीकृत नही किया जा सकता है।

- (17) अध्याय XVI नियम 558 में एक खण्ड से दुसरे खण्ड को अथवा एक विभाग से दुसरे विभाग को स्टोर्स/सर्विसेज उपलब्ध करवाने पर उचन्त (Suspense) की लेखा प्रकिया को पुनर्निधारित किया गया है।
- (18) अध्याय XVIII नियम 594 के नीचे दिये गये नोट में विहित किया गया है उनके " अर्नेस्ट मनी " के लिये बैंक गारण्टी स्वीकृत नहीं की जावेगी, परन्तु बडे ठेकों में रूपये 10 लाख की अर्नेन्ट मनी/नकद/डिमान्ड ड्रपट/बैंकर्स चैक के रूप मे लेने के बाद शेष अर्नेस्ट मनी की राशि के लिय प्रपत्र RPWA 87 में बैंक गारण्टी स्वीकार नहीं की जा सकती है।
- (19) अध्याय XXIV नियम 669 के नीचे दिये गये नोट में विहित किया गया है कि सहायक अभियंताओ को दी गई चैक आहरण की शक्तियों को वापिस ले लिया गया है।

(ब) परिशिष्ट (खण्ड – द्वितीय)

- (1) लोक निर्माण वित्तीय एवं लेखा नियम (द्वितीय खण्ड) में इन नियमों से संबंधित समस्त परिशिष्टों को सम्मिलित किया गया है। विद्यमान परिशिष्टों को आवश्यकतानुसार संशोधित किया गया है तथा परिशिष्ट III, III-A, IV, VII-A, VIII, IX, XIV, XIV-A, XIV-B एवं XVI नये जोड़े गये हैं।
- (2) परिशिष्ट VII-A, में कन्सलटेन्सी सेवाओं की निविदाएं आमंत्रित करने के बारे में विस्तृत प्रक्रिया निर्धारित की गई है। इनको स्वीकृत करने की वित्तीय शक्तियाँ शिड्यूल ऑफ पावर्स (परिशिष्ट XIII) के भाग -1 के आईटम 5 पर दी गई हैं।
- (3) परिशिष्ट XI - निविदा सूचना, ठेकेदारों के लिये सामान्य अनुदेश एवं मार्गदर्शन, अनुबन्ध की शर्तों में बड़े तादात में संशोधन किये गये हैं, जिनमें से बहुत महत्वपूर्ण संशोधन अनुबन्ध की शर्त-2, शर्त -3, शर्त-12, शर्त-12-ए, शर्त-29-ए, शर्त-32, शर्त-37, शर्त-45 में किये गये हैं जैसे :-
 - (i) शर्त-2 में क्षतिपूर्ति की राशि की गणना किये जाने की संशोधित प्रणाली विहित की गई है।
 - (ii) शर्त-3, में रिस्क एवं कॉस्ट (Risk and Cost) पर कार्य करवाने से संबंधित प्रावधान, जिसे वर्ष 1993 में समाप्त कर दिया गया है, पुर्नजीवित (Revive) किया गया है।
 - (iii) शर्त-12 में Addition/Alteration/Substituted कार्यों के निष्पादन एवं ऐसे कार्यों की भुगतान योग्य दर निर्धारित किये जाने के संबंध में प्रक्रिया विहित की गई है एवं इस हेतु Foundation work को परिभाषित किया गया है, ऐसे कार्यों की मात्रा बढ़ाने पर शर्त संख्या 12 या 12-ए के प्रावधान लागू नहीं होंगे।
 - (iv) शर्त-12-ए, में अनुबन्धित कार्य की तुलना में Additional work या Substituted Item या Additional Item की मात्रा इस क्लाज में निर्धारित सीमाओं से अधिक होने की स्थिति में ऐसे कार्य के लिये ठेकेदारों को भुगतान किये जाने के लिये दर निर्धारित करने के प्रावधान को और स्पष्ट किया गया है।
 - (v) शर्त-15 में प्रावधान किया गया है कि राज्य सरकार समिति का गठन कर कार्यों का निरीक्षण करवा सकेगी।
 - (vi) शर्त-29-ए, में प्रावधान किया गया है कि कुछ आईटमों की दरें सम्पूर्ण अनुबन्ध की दरों की तुलना में बहुत अधिक होने की स्थिति में रनिंग बिलों में भुगतान औसत टेण्डर प्रिमियम से अधिक नहीं होगा।
 - (vii) शर्त-32 में प्रावधान किया गया है कि यदि ठेकेदार द्वारा कार्य की अनुपातिक प्रगति बनाये रखने में विफल रहता है एवं प्रभारी अभियंता द्वारा निश्चित किया जाता है कि कार्य का कुछ भाग (Portion) संबंधित ठेकेदार से वापिस ले लिया जावे तो संबंधित अभियंता ठेकेदार को नोटिस देकर कार्य के उस भाग को वापिस लेकर अन्य ठेकेदार से करवा सकता है।
 - (viii) शर्त-37 में सिक्योरिटी डिपोजिट के साथ ही परफोरमेंस गारण्टी की वापिस की प्रक्रिया निर्धारित की गई है।

- (ix) क्लाज -45 में श्रम, सामग्री, विटूमन, पेट्रोलियम पदार्थ इत्यादित के लिये मूल्य वृद्धि का समायोजन (Adjustment Price Escalation) के लिये विस्तृत प्रक्रिया विहित की गई है।
- (4) परिशिष्ट XIII - शक्तियों को प्रत्यायोजन (Schedule of Powers) में काफी संशोधन किये गये है, जो निम्न है:-
- (i) इंजीनियरिंग विभागों के अधिकारियों को प्रदत्त तकनीकी एवं वित्तीय शक्तियों में 20 से 50 प्रतिशत तक की वृद्धि की है, ताकि तखमी ने एवं निविदाए शीघ्र स्वीकृत हो सकें एवं अनावश्यक रूप से उच्चतर अधिकारी को प्रेषित करनी पड़ें।
- (ii) विद्यमान Schedule of Powers के आईटम को पुनः वर्गीकृत किया गया है इसलिए आईटम संख्या परिवर्तित हो गई।
- (iii) आईटम 15 के तहत निम्नांकित सीमा तक विभिन्न स्तरों पर निविदाए स्वीकृत करने एवं आईटम (19) के तहत निमोसियेशन करने की वित्तीय शक्तियाँ दी गई है:-

1	प्रशासनिक विभाग	500 लाख रुपये तक
2	मुख्य अभियंता	250 लाख रुपये तक
3	अतिरिक्त मुख्य अभियंता	120 लाख रुपये तक
4	अधीक्षण अभियंता	30 लाख रुपये तक
5	अधिशाषी अभियंता	10 लाख रुपये तक

- (iv) आईटम 21 पर " पीस वर्क एग्रीमेन्ट " पीस वर्क सिस्टम के तहत कार्य करवाने हेतु वर्ष में एक बार Running Rate Contract, स्वीकृत करने हेतु अतिरिक्त मुख्य अभियंता को प्राधिकृत किया गया है।
- (v) आईटम 24 पर " शिडयूल-जी " या " बिल ऑफ क्वान्टिटीज " (BOQ) में उल्लेखित EXTRA / ADDITIONAL ,आईटमों को स्वीकृत करने हेतु प्रशासनिक विभाग को पूर्ण शक्तिया प्रदत्त की गई है जबकि मुख्य अभियंता ,अतिरिक्त मुख्य अभियंता ,अधीक्षण अभियंता, अधिशाषी अभियंता को उन द्वारा स्वीकृत निविदा की 20 प्रतिशत राशि तक जी-शिडयूल में उल्लेखित मात्रा की 50 प्रतिशत तक की मात्रा के भुगतान की शक्तियाँ प्रदत्त की गई है।
- (vi) आईटम 25 पर अनुबन्ध की शर्तों के तहत Price Escalation भुगतान की स्वीकृति हेतु अधिशाषी अभियंता को शक्तियाँ प्रदत्त की गई है।
- (vii) आईटम 31 पर बी.एस.आर. पर Extra एवं Additional Items के लिये भुगतान की स्वीकृति हेतु प्रशासनिक विभाग को पूर्ण शक्तियाँ प्रदत्त की गई है जबकि मुख्य अभियंता को जी-शिडयूल की राशि की 20 प्रतिशत या 20 लाख रुपये जो भी कम हो ,अतिरिक्त मुख्य अभियंता को जी-शिडयूल की राशि की 20 प्रतिशत राशि या 10 लाख रुपये जो भी कम हो , अधीक्षण अभियंता को जी-शिडयूल की राशि की 20 प्रतिशत राशि या 5 लाख रुपये में जो भी कम हो ,अधिशाषी अभियंता को जो शिडयूल की राशि की 20 प्रतिशत या 1 लाख रुपये में जो भी कम हो ,तक स्वीकृत करने की शक्तियाँ प्रदत्त की गई है बशर्त कि टेण्डर राशि व Extra Item की राशि का योग आईटम 15 में प्रदत्त वित्तीय शक्तियों से अधिक न हो । ऐसा ही प्रावधान आईटम 32 नान बी.एस.आर. एक्स्ट्रा आईटमस के लिये किया गया है।

(viii) आईटम 40 के अनुबन्ध के क्लोज-32 के तहत कारणों को अभिलिखित करते हुए ठेकेदार से कार्य वापस लेने हेतु मुख्य अभियंता , अतिरिक्त मुख्य अभियंता , अधीक्षण अभियंता, अधिशाषी अभियंता को जन द्वारा स्वीकृत ठेकों को वापस लेने हेतु प्राधिकृत किया गया है।

(ix) स्टोर्स/टूल्स एवं प्लॉट को खरीदने हेतु आईटम संख्या 54 में शक्तियाँ निम्नानुसार प्रदत्त की गई हैं:-

1	प्रशासनिक विभाग	पूर्ण शक्तियाँ
2	मुख्य अभियंता	250 लाख रुपये तक
3	अतिरिक्त मुख्य अभियंता	30 लाख रुपये तक
4	अधीक्षण अभियंता	7 लाख रुपये तक
5	अधिशाषी अभियंता	1.50 लाख रुपये तक
6	अधीक्षक उद्यान	0.50 लाख रुपये तक

ये क्रय अब सामान्य वित्तीय एवं लेखा नियमों के तहत गठित समितियों द्वारा की जायेगी।

(x) आईटम संख्या 55 में स्टील,सीमेन्ट एवं बिटुमन क्रय हेतु (निविदाएं आमंत्रित करने के बाद क्रय करने हेतु) शक्तियाँ निम्नानुसार प्रदत्त की गई हैं:-

1	प्रशासनिक विभाग	पूर्ण शक्तियाँ
2	मुख्य अभियंता	250 लाख रुपये तक
3	अतिरिक्त मुख्य अभियंता	120 लाख रुपये तक
4	अधीक्षण अभियंता	30 लाख रुपये तक
5	अधिशाषी अभियंता	10.00 लाख रुपये तक

ये क्रय अब सामान्य वित्तीय एवं लेखा नियमों के तहत गठित समितियों द्वारा की जायेगी।

(xi) लोक निर्माण वित्तीय एवं लेखा नियमों के नियम 8 एवं शक्तियों का प्रत्यायोजन, (Schedule of Powers) परिशिष्ट XII में प्रावधान किया गया है कि सक्षम प्राधिकारी द्वारा स्वीकृति जारी करने से पूर्व प्रकरण का परीक्षण विभाग कार्यालय में पदस्थापित वित्तीय सलाहकार मुख्य लेखाधिकारी आदि से कराना आवश्यक होगा एवं स्वीकृति में इस आशय का उल्लेख किया जायेगा।

(5) ठेकेदारों के पंजीकरण हेतु नियमों को पूर्ण रूप से संशोधित किया जाकर परिशिष्ट XVI में उल्लेखित किया गया है। ये नियम समस्त इंजीनियरिंग विभागों पर लागू होंगे। इन नियमों के अनुसार :-

(i) पंजीकृत ठेकेदारों से भी अब संबंधित कार्य क्षेत्र में निविदा देते समय ½% धरोहर राशि ली जावेगी।

- (ii) पंजीकृत ठेकेदारों से प्राप्त की जाने वाली सिक्योरिटी डिपोजिट में वृद्धि की गई है। संशोधित नियमों के अनुसार सिक्योरिटी डिपोजिट निम्नानुसार की जावेगी :-

सिक्योरिटी डिपोजिट

	विद्यमान राशि	संशोधित राशि
AA. Class	2.00 लाख रुपये	4.00 लाख रुपये
A. Class	1.00 लाख रुपये	2.00 लाख रुपये
B. Class	0.50 लाख रुपये	1.00 लाख रुपये
C. Class	0.25 लाख रुपये	0.50 लाख रुपये
D. Class	0.20 लाख रुपये	0.25 लाख रुपये

- (iii) संशोधित नियमों के अनुसार ठेकेदारों से पंजीयन के समय निम्नानुसार पंजीयन शुल्क प्राप्त किया जावेगा जो सरकारी राजस्व का भाग होगा एवं इसे भविष्य में वापिस नहीं किया जायेगा :-

	पंजीयन शुल्क
AA. Class	10,000 /- रुपये
A. Class	7,500 /- रुपये
B. Class	5,000 /- रुपये
C. Class	2,000 /- रुपये
D. Class	1,000 /- रुपये

- (iv) बेरोजगार डिप्लोमा एवं डिग्री होल्डर अभियंताओं को सिक्योरिटी डिपोजिट एवं पंजीयन शुल्क की निर्धारित राशि की 50 प्रतिशत राशि ली जाकर D Class ठेकेदार के रूप में पंजीयन किया जा सकेगा।
- (v) ठेकेदार को पंजीकरण प्राधिकारियों द्वारा कोड नम्बर आवंटित किये जावेगे एवं फोटो पहचान -पत्र जारी करने होंगे।

(स) प्रपत्र (खण्ड – तृतीय)

- (1) लोक निर्माण वित्तीय एवं लेखा नियम (तृतीय खण्ड) में इन नियमों में उल्लेखित प्रपत्रों को आवश्यकतानुसार संशोधित कर सम्मिलित किया गया है।
- (2) बैंक गारण्टी के From RPWA 87, 88 , एवं 88A विधि विभाग से अनुमोदित कराकर खण्ड-तृतीय में सम्मिलित किये गये है।
- (3) वित्त विभाग द्वारा इन प्रपत्रों को समस्त अभियांत्रिकी विभागों को भिजवाकर टिप्पणी चाही गई थी तथा जिन विभागों ने इन प्रपत्रों को अंतिम रूप दिये जाने से पूर्व अपने सुझाव वित्त विभाग को उपलब्ध करवा दिये गये थे , उनके सुझावों के अनुसार यद्यपि संबंधित प्रपत्र में आवश्यक संशोधन कर दिये गये है फिर भी आग्रह है कि यदि विभाग की आवश्यकतानुसार इनमें और संशोधन की आवश्यकता समझी जावे तो उसके लिये प्रस्ताव भिजवाने का श्रम करें।
इन नियमों को राज्य सरकार ने राजस्थान राज्य सरकारी मुद्रणालय ,मालवीय नगर , जयपुर में मुद्रित कर प्रकाशित किया है तथा इन नियमों के विक्रय हेतु एक मात्र राजस्थान राज्य सरकारी मुद्रणालय मालवीय नगर को अधिकृत किया गया है। यदि इन नियमों की अधिक प्रतियों की आवश्यकता समझी जावे तो उक्त मुद्रणालय से निर्धारित कीमत का भुगतान कर प्राप्त की जा सकती है। उक्त मुद्रणालय के अतिरिक्त अन्य कहीं से इन नियमों की पुस्तके क्रय न करवायें। मुद्रणालय के मुख्य विक्रय केन्द्रों का पता निम्नानुसार है:-

1. राजस्थान राज्य सरकारी मुद्रणालय लि. पार्क स्कीम रोड , पोलोविक्ट्री सिनेमा के पास ,जयपुर। (फोन :-2374969)	2. राजस्थान राज्य सहकारी मुद्रणालय लि. जी-1/138 , मालवीय इन्डस्ट्रीयल ऐरिया , मालवीय नगर , जयपुर । (फोन :- 521252 , 522417)
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- (4) संबंधित विभाग द्वारा अनुबंध फार्म (RPWA 100) की आवश्यकतानुसार प्रतियाँ अपने स्तर पर मुद्रित करवाई जावेगी तथा वह सुनिश्चित किया जावेगा कि दिनांक 1 जुलाई ,1999 को या उससे बाद प्राप्त होने वाली समस्त निविदाएँ संशोधित फार्म (RPWA 100) में ही प्राप्त की जावेगी।
- (5) संशोधित लोक निर्माण वित्तीय एव नियम दिनांक क 1जुलाई , 1999 से प्रभावी होंगे।

(डा. आदर्श किशोर)
प्रमुख वित्त संचिव

प्रतिलिपि मय चतुर्थ संस्करण लोक निर्माण वित्तीय एवं लेखा नियम (खण्ड-प्रथम ,द्वितीय एवं तृतीय) निम्न को आवश्यक कार्यवाही हेतु प्रेषित है:-

- (1) महालेखाकार (लेखा परीक्षा- I/II) तथा (लेखा एवं हक) राजस्थान जयपुर ।
- (2) प्रमुख शासन सचिव/सचिव ,सार्वजनिक निर्माण विभाग/सिंचाई विभाग/जनस्वास्थ्य अभियांत्रिकी विभाग/सिंचित क्षेत्र विकास ।
- (3) अध्यक्ष, इंदिरा गांधी नदी परियोजना ।
- (4) क्षेत्रीय विकास आयुक्त, बीकानेर /कोटा ।
- (5) मुख्य अभियंता जन स्वास्थ्य अभियांत्रिकी विभाग (जयपुर ,जोधपुर , पी.एम.सी. चुरू) सार्वजनिक निर्माण विभाग/सिंचाई विभाग/इंदिरा गांधी नहर परियोजना बीकानेर/जैसलमेर/सिंचित क्षेत्र विकास ,इ.मा.न.प.बीकानेर/कोटा , माही बजाज सागर परियोजना ,बांसवाड सिंचाई विभाग (उक्त) हनुमानगढ/सिद्धमुख नहर परियोजना , हनुमानगढ बीसलपुर परियोजना (सिंचाई) , जयपुर ।
- (6) अध्यक्ष , राजस्थान राज्य पुल एवं निर्माण निगम जयपुर ।
- (7) आवासन आयुक्त , राजस्थान आवासन मण्डल जयपुर ।
- (8) प्रशासक , कृषि विपणन मंडल कृषि भवन जयपुर ।
- (9) समस्त वित्तीय सलाहकार /मुख्य लेखाधिकारी (by name)

(मुन्ना लाल)
विशेषाधिकारी

REVISED SCHEDULE OF POWERS - 2000

Delegated to the Technical officers

w.e.f. - 15.5.2000



Rajasthan Housing Board, Jaipur

Rajasthan Housing Board, jaipur

REVISED SCHEDULE OF POWERS DELEGATED TO THE OFFICERS IN THE RAJASTHAN HOUSING BOARD

(In case no powers have been delegated separately) w.e.f. 15.5.2000

(Under Rule 341 of PWF & AR)

GENERAL LIMITATIONS /CONDITIONS OF POWERS

The powers contained in the Delegation of Financial Powers are subject to the following general limitations/conditions:-

- (i) No expenditure shall be incurred from the public revenue except on the legitimate object of public expenditure.
- (ii) Nothing contained in these delegation all shall empower any subordinate authority to sanction, without the previous consent of F.A. & Chief Accounts officer, any expenditure which involves the introduction of a new principle likely to lead to increased expenditure in future.
- (iii) The powers shall be subject to the budget provision and also to the specific budget provisions, wherever, mentioned in the delegation.
- (iv) The Powers contained in these delegations shall be subject to the Rules and other provisions contained in the P.W.F. & A.R.
- (v) Splitting of works / tenders for the purpose of keeping tenders in his own competence by subordinate officers is an irregularity .Therefore splitting of tenders should not be resorted to .If however, in genuine cases, it becomes necessary in the interest of work to split up .It should be done only after obtaining prior permission of the authority competent to sanction the tender of work without split up. it should be done only after obtaining prior permission of the authority competent to sanction the tender of work without split up The competent authority .shall while according permission mention the reasons for splitting of works.
- (vi) The Powers shall be exercised only after comments/examination by the senior most Accounts Personnel (Financial Adviser/Chief Accounts Officer /Senior Accounts officer /Accounts Officer/Assistant Officer /Divisional Accountant),wherever ,posted in a Department /office. The authority competent to the sanction can, however. for reasons to be recorded .over-rule the advice of the Accounts Personnel .While conveying sanction, the reference of comments/ examination by Accounts Personnel shall be mentioned.
- (vii) Wherever the works "tendered amount" has been used in these powers , it means the amount offered by the tenderer / contractor intended to be sanctioned.
- (viii) Wherever the works "estimated amount" is appearing, it means sanctioned estimated amount of items of G- Shedule of the work concerned.
- (ix) "Tender premium" means percentage rate above/ below quoted by the contractor over departmental rates or if worked out in item rates the percentage of tendered amount over sanctioned estimated amount for deciding competence to sanction tender.
- (x) Approved drawing & designs etc., have been ready before NIT and land has bees acquired before sanction of tenders .Other actions required at departmental leavel have been completed before sanction.
- (xi) Where separate or special Purchase Committees or Finance Committees etc. have been constituted with Board orders they shall continue to function.

SCHEDULE OF POWERS DELEGATED TO THE OFFICERS IN THE RAJASTHAN HOUSING BOARD

S.No.	NATURE OF WORK	TO WHOM DELEGATED	POWERS
1	2	3	4

SECTION 1- Administrative / Technical / Financial Sanctions / Approval

<p>1. To accord administrative approval to projects / schemes /original works of all projects, subject to specific budget provision in the relevant year (s)or project Cost sanctioned in the. scheme financed by housing finances institution.</p>	<p>1. Chairman 2. Housing commissioner</p>	<p>500.00 lac. 200.00 lac.</p>	
<p>2. To accord administrative approval to improvements including electrical estimates for original works or and sanitary works to existing buildings debit able to maintenance grant (combined administrative approval)</p>	<p>1. Chief Enginner 3. Dy Housing Commissioner 2. Addl. Chief Enginrear</p>	<p>Rs.0.50. lac. Rs.0.20. lac Rs.0.10. lac (in each case)</p>	<p style="text-align: center;">Residential Non Residential</p> <p>Rs.1, lac. Rs.0. 50 lac. Rs.0. 20. lac (in each case)</p>
<p>3. To accord technical sanction subject to budget provision, of detailed original revised or supplementary estimates for original works, deposit works contribution works subject to the condition that fresh administrative and financial sanction is sought. if the revised or supplementary estimates exceed the original administrative and financial sanction by 10% or more</p>	<p>1. Chief Engineer 2. Addl. Chief Engineer 3. Dy. Housing Commissioner 4. Resident Engineer</p>	<p>Full Powers Full Powers Upto Rs. 30.00 lac. Upto Rs.10.00 lac.</p>	<p>Note: - In case of Residential Buildings, Standard rent does not exceed 10% of the average emoluments of the class of whom it is intended</p> <p>These powers shall be exercised subject to following conditions only:</p>

Note: - 1. There is provision in the administrative approval to cover the particular type of work and sanction of the detailed estimates does not result in excess of more then 10% over the provision under the particular sub-head of the administratively approved project estimate under which the estimate is sanctioned but it shall not exceed the administrative approved of the project as a whole.

Note:-2. Revised estimate involving excess of more than 10% over original sanctioned estimate shall be submitted to the next higher authority for technical sanction. In case of Additional Chief Engineer, next higher authority for revised estimates would be Chief Engineer.

Note:-3 Residential buildings should be according to the type-designs approved by the Project committee of Board .In other cases class type and designs where applicable and necessary have been approved by the competent authority .The detailed design and drawings of buildings will be not prepared and approved from senior .Town Planner of the Board /Project.

Note:-4.These limits are exclusive for works contingencies and Machinery and Equipment and work charged establishment.

Note:-5. The limits not be applicable to item for which specific delegation have been separately approved in this schedule or by some specific order of the Rajasthan Housing Board .

Note:-6. If the cost of the work, according to the revised estimates, exceeds the limits of the powers to accord technical sanction, the revised estimate should be submitted to the next higher authority for sanction .In case of Addl. Chief Engineer next higher authority will be Chief Engineer himself.

Note :-7 The Resident Engineer may also pass excess expenditure within a limit of Rs.5,000/- on sanctioned original works and repairs irrespective of the total amount of the sanctioned estimate

Note:-8.The authorities may, however sanction excess over sanctioned estimate upto 20% if is purely due to high rates of tenders received.

Note:-9.Revised administrative & financial approval is obtained as per provisions of P.W.F. & A.R.

Note:-10 For supplementary estimate the authority who sanctioned original estimate will be competent provided original plus supplementary is in his competence,

Note:-11 No officer is competent to pass any excess over a revised estimate sanctioned by an authority higher than himself

Note:-12 For subsequent revision of estimate also, the amount of estimates shall form basis for revision .

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|---|---|---|
| 4. To accord administrative and technical approval and to approve tenders conducting of detailed survey and investigation preparation of designs and drawings, project formulation and preparation and other studies, appointing consultant Architectural consultancy etc.other than by departmental Agency e.g. private consultancy services (Subject to specific approval of the Board and specific budget provision for carrying out studies through private agency) | 1.Works committee
2.Chief Engineer
3.Addl .Chief Engineer | Rs.20.00 lacs
Rs.5.00 lacs
Rs.2.00 lacs |
|---|---|---|

Note:-1 Certificate is recorded by Head of Department that the departmental organisation existing for the work is either fully occupied or is not well equipped for the job.

Note:-2. In case of work of preparation of designs and drawings, architectural consultancy and interior decoration ,land scaping of buildings etc.,the comments and N.O.C. from senior Town planner of RHB shall be required.

Note: -3. Tenders are invited as per procedure laid down under Rule 306A of PWF & AR.

Note: - 4. Retired persons will not be eligible for such assignments for two year after retirement, except with specific Board sanction.

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|---|--|---|
| 5. To accord technical sanction to repairs and Maintenance estimates during construction Chargeable to project estimate within budget allotment excluding maintenance and repairs of tools and plant. | 1.works Committee
2.Chief Engineer
3.Addl. Chief Engineer
4.Dy.Housing Commissioner
5. Resident Engineer | Full powers
Rs.3.00 lacs
Rs.2.00 lacs
Rs.1.00 lac
Rs.0.20 lac |
|---|--|---|

- | | | |
|---|---------------------------|--|
| 6. To accord technical sanction to detailed estimates for ordinary repairs. | 1.Dy.Housing Commissioner | Full powers upto the limit of the budget allotment and subject to provision taken in final costing , which ever is less. |
|---|---------------------------|--|

- | | | |
|---|----------------------------|---|
| 7. To accord technical sanction to detailed estimates for especial repairs. | 1. Dy.Housing Commissioner | Full powers or upto budget allotment / provision taken in costing which ever is less. |
|---|----------------------------|---|

Note:-1. For each estimates except repairs to residential buildings subject to paras 71-98 of chapter II of P.W.D manual

8. To accord sanction to manufacture estimates. Operation and maintenance of Machinery including Heavy Earth Moving Machines, Hot Mix Plants, pavers/Trucks/ Mixers/Graders etc.	1.Chief Engineer/Addl, Chief Engineer 2.Dy. Housing Commissioner 3. Resident Engineer	Full powers Full powers within the budeget allotment for the circle. Rs.7.00 lac. within the budget allotment for the Division.						
Note:-1. Where reserve for major overhaul is maintained within or out side the consolidated fund of the State the estimate will not result in excess over the accumulated reserve for that machine otherwise permission of FA & CAO is required for additional budget.								
Note:-2 Monthly adjustment of outturn of the machinery shall be carried out chargeable to respective has been deployed and it shall be responsibility of the Resident Engineer (both) and Accounts Personnel concerned to ensure that log books are adjusted immediately.								
9. To accord technical sanction to running and Maintenance of a departmental workshop, on no profit no loss basis.	Dy Housing Commissioner	Full powers						
10. To accord technical sanction for acquisition of tools and plants . Note: - Acquisition of motor Vehicles for inspecting officers do not fall under this category	1. Chief Engineer/Addl. Chief Engineer 2. Dy Housing Commissioner 3. Resident Engineer	<table border="0"> <tr> <td data-bbox="1038 1133 1206 1200"><u>Ordinary T&P</u> Full Powers</td> <td data-bbox="1326 1133 1477 1200"><u>Special T&P</u> Full Powers</td> </tr> <tr> <td data-bbox="1038 1256 1190 1290">Rs.5.00 lacs</td> <td data-bbox="1326 1256 1477 1290">Rs.2.00 lacs</td> </tr> <tr> <td data-bbox="1038 1290 1174 1323">Rs.1.00 lac</td> <td data-bbox="1326 1290 1461 1323">Rs.0.50 lac</td> </tr> </table>	<u>Ordinary T&P</u> Full Powers	<u>Special T&P</u> Full Powers	Rs.5.00 lacs	Rs.2.00 lacs	Rs.1.00 lac	Rs.0.50 lac
<u>Ordinary T&P</u> Full Powers	<u>Special T&P</u> Full Powers							
Rs.5.00 lacs	Rs.2.00 lacs							
Rs.1.00 lac	Rs.0.50 lac							
Note: - 1. Annual purchase programme should be approved at the commencement of the year by the Housing Commissioner.								
Note:-2 Where reserve for depreciation has been maintained, the estimate will not exceed the said reserve for the machine.								
Note:-3 Excess over the reserve will require specific sanction/ budget allotment of FA&CAO.								
Note:-4 Specific budget provision has been provided								
11. To modify the details of work under any sub. work or detailed head of the account in the case an estimate administratively sanctioned by the Board .	1. Chief Engineer 2.Addl.Chief Engineer 3.Dy Housing Commissioner	Within the amount sanctioned for that upto his own powers of sanction.						

SECTION II- Tenders, Contracts, Sanction of Rates, Execution of works with or

Without Inviting Tenders; - Payment for Extra/Additional items, Escalation; issue Advertisement, Refund of Security

Deposit.

12. To accept tenders for the execution Sanctioned work or part of sanctioned work, and for rate contracts (Area wise, for repairs, maintenance)and petty works including manufacturing of pucca Tiles, Bricks, PCC Blocks and other items and Supply and carriage of Grit, Bajri and other construction material.	1.Works Committee	Upto Rs. 500 lacs
	2.Chief Engineer	Upto Rs. 250 lacs
	3.Addl Chief Engineer	Upto Rs. 120 lacs
	4.Dy Housing Commissioner	Upto Rs. 30 lacs
	5. Resident Engineer	Upto Rs. 10 lacs

Note:-1. The amounts shown above are tendered amount quoted by the contractors which are intended to be sanctioned.

Note:-2. These powers shall be exercised only if tender is sanctioned by the authorities within original validity period as prescribed in NIT. In case it is not sanctioned in period allowed to authority for sanction of tender, next higher authority for sanction of tender, next higher authority shall be competent to sanction within time prescribed for him.

Note:-3. These powers are subject to the condition that the contractor's tendered amount do not exceed the amount of 'G' Schedule as per sanctioned estimates amount by more than 20% and also that the overall monetary limits of financial powers mentioned above against each authority are not exceeded.

Note:-4. Thus both the conditions should be, satisfied (i) that contractor's tender amount must be within limits prescribed above and (ii)tender premium / percentage of contractor's tendered amount over sanctioned estimated amount of 'G' Schedule is within 20% In case there in any condition having financial implication then tendered amount will be calculated including financial implication of the condition.

Note:-5 If the tendered amount of the contractor exceeds the estimated amount of the work by more than 20% the powers will be exercised by the next higher authority. Where 'G' schedule is based on a previous year's BSR and tenders received when evaluated to the current

BSR, applicable on the date of opening of tender do not show the date of opening of tender do not show any increase over the such evaluated estimated amount and tendered amount is within financial limits to sanction tender as indicated against each the tenders need not be referred to the next higher authority provided the revised estimates has been prepared and submitted to competent authority to sanction and copy of the revised estimate has been enclosed with the tender. Mere revision of BSR does not qualify to use this provision.

Note:-6. In case the lowest tenderer withdraws his offer after opening of the financial bids, negotiations with be conducted by competent authority with all the qualified tenderers to get the works one on lowest rates or below after forfeiture / recovery of earnest money of lowest tenderer as per rules .In case nobody is ready, then procedure under note 7 and 8 may be adopted.

Note:-7 In case lowest tenderer fails to start the work awarded to him or leaves the work incomplete. The competent authority who originally sanctioned the tender may negotiate with other qualified tenderers to get the work done conditions or below after taking action as, per rules. If none of the tenderers is ready to execute the work on sanctioned rates after negotiations as above, the competent authority may award the work on same sanctioned rate to any eligible and experienced registered non-tenderer contractor after recording reasons.

Note:-8 In case after adopting procedure as per note 7, no tenderer is ready to execute the work on lowest sanctioned rate, then authority next higher to tender sanctioning authority may award the work at the rates upto of second lowest of upto 2% above lowest sanctioned rate whichever is lower after following the procedure laid down in note 7,

Note:- 9 In case of tender other than of the lowest . Next higher authority will be competent to sanction. The sanctioning authority will record detailed reasons of passing over the lowest tenderer.

Note:-10 If only single qualified tender is received in response to a NIT, the next

higher authority will be competent to sanction.

Note:-11. These powers will be exercised only after examination and written comments of the highest, Accounts personnel as laid down in general conditions of powers.

Note:-12 Second set of tenders for the same work shall be invited only after rejection of first set of tenders .In case second financial set of tenders is received and opened , first sat of tenders shall stand rejected automatically .

Note:-13. The tenders once rejected shall not be reopened and it will tentamount of allotment of work without tender Therefore permission of FA&CAO will be required.

13. To accept for works on Build. Operate and Transfer (BOT) basis.

Committee constituted by the Board with concurrence of FA & CAO.

Full powers subject to the condition on that the terms and conditions of the bid document have been got approved from FA&CAO and Directors (Law).

14. To reject tenders for works. manufacturing and supplying of materials, purchase of stock material, special T&P and ordinary T&P.

1. Works Committee
2. Chief Engineer
3. Addl. Chief Engineer
4. Dy Housing Commissioner
5. Resident Engineer

Full powers
Upto Rs.250 lacs
Upto Rs.120 lacs
Upto Rs.30 lacs
Upto Rs.10 lacs

Note:-1 In case of rejection of tenders on second time and subsequent invitation, the powers shall be exercised by next higher authority.

Note:-2 All tenders shall be informed regarding rejection of tenders and earnest money shall be refunded immediately.

Note:-3 Second set of tenders for the same work shall be invited only after rejection of first set of tenders. In case second financial set of tenders is received and opened, first set of tenders shall stand rejected automatically.

Note:-4.The tenders once rejected shall not be reopened and it wills tentamount to allotment of work without tender.

15. To undertake negotiations and sanction negotiated rates / tenders.

1. Works Committee
2. Chief Engineer
3. Addl. Chief Engineer
4. Dy. Housing Commissioner
5. Resident Engineer

Upton Rs.500 lacs
Upto Rs.250 lacs
Upto Rs.125 lacs
Upto Rs.30 lacs
Upto Rs.10 lacs

Negotiations shall be conducted subject to following conditions:-

- i. Negotiations shall be undertaken in exceptional circumstances. Negotiations will not make original offer made by the tenderer inoperative. The competent authority will have option to consider original offer in case the tenderer decides to increase rates originally tendered or imposes new terms and conditions. this may be made clear in writing while informing for negotiation.
- ii. Negotiation before advertisement for tender may be resorted to in case of small works.
- iii. Negotiations after tenders should be discouraged. It may however be undertaken only with the lowest tenderer in following circumstances:
 - (a) When ring rates / pooled rates have been quoted by the tenderers.
 - (b) When the rates vary considerably and considered much higher than the prevailing market rate at the time of opening of tenders.

iv. Procedure of negotiations :-

(a) Before recommending / conducting negotiation, full justification should be recorded in writing giving comparative trend of rates of such tenders. Contactors should be briefed of reasons of negotiations to make it success.

(b) Result of negotiation shall be recorded in the proceedings.

(c) Negotiations will be conducted with the lowest tenderer only.

(d) The lowest Tenderer (s) shall be informed in writing either through messenger if they are local and by registered letters in case they belong to outstation. A minimum time of 7 days in case of tenderers being of outstations, and 3 days in case of local tenderers shall be given prior to negotiations. in case of urgency the competent authority may reduce this time provided the lowest tendere has received the intimation regarding holding of negotiations, Reasons in such cases will be recorded.

Note:-In case of non - satisfactory achievement of rates from lowest tenderer, the competent authority may choose to

		<p>make a written counter offer to the lowest tendered and if this is not accepted by him, the competent authority may decide to reject and reinvite tenders or to make the same counter-offer first to the second lowest tenderer, then to the third lowest tenderer and so on in the order of initial bidding and work order be awarded to the tendered who accepts the counter- offer.</p> <p>(e) In case (on unacceptable rates) the rates even after negotiations are very high, fresh tenders should invited .</p>
<p>16. To issue work order for original or repair Works upto Basic Schedule of Rates without inviting tender.</p>	<p>Resident Engineer</p>	<p>Upto Rs. 30.000/- in each case subject to an annual limit of Rs 1.50 lacs.</p> <p>Note:-1 Such powers should be exercised for recorded reasons. It is further stipulated that the powers for issuing work orders will not be exercised in normal cases but will be exercised either in emergent cases or where exercise of such powers is beneficial to Board .</p> <p>Note:-2 It is important to check the validity of the rates from time to time by inviting tenders for sufficiently large items of works covered by these rates .</p> <p>Note:-3 Copy of work order be simultaneously endorsed to next higher authority.</p> <p>Note:-4The rules for execution of "works on work order" as mentioned in Appendix VII of P.W.F. & A.R shall be followed strictly.</p>
<p>17. To sanction running rate contract for works to be executed under piece work system on 'Piece Work Agreement' after calling division wise tenders for the specific purpose</p>	<p>Additional Chief Engineer</p>	<p>Full powers to sanction division wise rate contracts for one year at a time</p> <p>Note:-1The procedure mentioned in Rule 323 of P.W.F. & A.R. shall be followed strictly and agreement will be executed in prescribed from.</p>
<p>18. To award work without tenders to enlisted Contractor (s) for original or repair works upto the sanctioned rates in case (s) where the original contactor fails to give 'stipulated progress and decision has been taken by competent authority under clause (2) & (3) of the conditions of the contract or under clause 32 of the conditions of contract.</p>	<p>Original Tender Sanctioning Authority</p>	<p>Full Powers as per procedure laid down under item 12.</p>

19. To grant. for recorded reasons, extension of the time for the execution of works or supply of materials or other performances of the contract.	Works Committee/ Chief Engineer /Chief Engineer/ Dy Housing Commissioner Resident Engineer	Full Powers to the tender sanctioning authority subject to following conditions Note:-1 In case the extension is to be granted without compensation / liquidated damages / mile stone penalties approval of authority next higher to tender sanctioning authority will be obtained. Note:-2 The same powers and conditions will apply for reachwise / spanwise time extension. in case time spans/mile stones/ reaches have been prescribed in the agreement for prorata progress.
20. To sanction execution and payment of extra/additional quantities of items existing in Schedule. G or bill of quantities (BOQ) of a particular work	1. Works Committee 2.CE/AC/DY/HC/RE	Full Powers Upto 50% of original quantity of each item subject to 20% of the tendered amount of work of which tender sanctioned by him in case the above limits exceed the powers will be exercised by the next higher authority abjudging the prevalent tender premium site and market conditions.
21. To sanction payment of price escalation under clauses of agreement.	Chief Engineer /Addl.CE	Full powers in consultation with FA & CAO for the work done within original stipulated completion period of work or a portion of work (Reach) if such milestones have been prescribed in agreement. Note:-1 For work done beyond stipulated original period of completion of the work or a portion of work (Reach), the payment of escalation will be made after sanction of final extension in completion period by the competent authority. Note:-2 The escalation will be garaned as per conditions laid down in the agreement in relevant clauses. Note:-3 No escalation will be granted on the basis of provisional price indices or provisional time extersion.
22. To sanction excution of work departmentally.	1. Works Committee 2. Chief Engineer 3. Addl. Chief Engineer 4. Dy. Housing Commissiner 5. Resident Engineer	Rs.250.00 lacs Rs.125.00 lacs Rs.70.00 lacs Rs.10.00 lacs Rs.3.00 lacs Note:-1 The Works Committee will exercise powers in consultation with FA&CAO of the Board. Note:-2. It will be ensured that this will not result into increase in work- charged strength of the department .The work shall be got done only /through existing Work-charged labour.

23. To engage labour through service contractor.	Resident Engineer	<p>Note:-3 Specific Board sanction will be obtained before employing extra on daily basis/task basis / work order basis / on contract / on hand receipt etc.</p>
		Rs.0.50.lac for the Division.
		<p>Note:-1 For exceptionally emergent cases only like flood fire earth quake cyclones. lands sliding breach of canals with prior approval of ACE/CE Such lab our shall not be employed on regular duties of a department such as office peons/orderlies /chowkidars etc.</p>
		<p>Note;-2 The rate of daily wages shall not exceed 20% of the minimum wages of the area concerned, othewise approval of the Dy Housing Commissioner will necessarily be obtained.</p>
		<p>Note:-3 Work done by such labour shall be entered in M.B. wherever susceptible of measurement, besides, Attendance Register.</p>
24. (I) To permit undertaking of contribution/ deposit works and to accept contribution / deposit in respect of them	1. Housing Commissioner 2.Chief Engineer 3.Addl.Chief Engineer	Full powers Rs 150.00.lacs Rs.120.00 lacs
(II)To permit undertaking of contribution/ deposit works for which contribution has been accepted by the Works Committee in consultation with the FA & CAO of Board.	4.Dy.Housing Commissioner 5. Resident Engineer	Rs.30.00 lacs Rs.10.00 lacs
		<p>Note:-1 Deposits may be accepted in lump sum or in installments on prescribed dates as mutually agreed after ensuring that full amount is provided for in the budget of the concerned organization and installments would be paid on specified dates.</p>
		<p>Note:-2 Deposit works involving share of State Government will be agreed sanctioned only with the concurrence of FA & CAO of Board Revised cost will also be borne in the same proportion</p>
		<p>Note:-3 Expenditure will be charged against and limited to the deposit received only in no case it should exceed the deposit.</p>
		<p>Note:-4 Percentage charges as approved from time to time shall be levied unless exempted by the Government.</p>

25. To Authorize the commencement of urgent repairs or works in emergency situation in anticipation of sanction to estimate and/ or allotment of budget	1.Chief Engineer / Addl. Chief Engineer. 2.Dy. Housing Commissioner.	Full powers Rs.0.50 lacs
Note: - subject to immediate report to the FA & CAO of the RHB (in case of non-allotment of budget) intimating the approximate amount involved explaining the circumstances. and to stop work if the sanction is refused by the Chairman, RHB.		
26. To approve basic schedule of rates	1.Chief Engineer 2. Addl. Chief Engineer	Full powers - do -
Note:- These powers will be exercised by the chief Engineer / Addl. Chief Engineer only or the detailed recommendation of a Task Force in which FA/ CAO will invariably be member .The Task Force will standardize various analysis of rates of components and determine district-wise rates on the basis of data/rates furnished by the Divisional officers or otherwise. The Task Force will determine the periodicity of revision of B.S.R.		
27. To sanction execution and payment for extra and/ or additional items existing in approved schedule of rates as per conditions on contract.	1.Works Committee 2.Chief Engineer 3. Addl.Chief Engineer 4. Dy.Housing Commissioner 5. Resident Engineer	Full powers. Full powers upto 20% if 'G' Schedule Amount of the work or Rs. 20.00 lacs Whichever is less. Full powers up to 20% of 'G' schedule amount of the work or Rs. 10.00 lacs whichever is less. Up to 20% 'G' Schedule of amount of the work or Rs. 5.00 lacs whichever is less. Up to 20% 'G' Schedule of amount of the work or Rs. 1.00 lac whichever is less.
Note:-1 Revised estimates have been submitted to the competent authority if the items are not provided for in original estimates.		
Note:-2 Scales of accommodation or norms] types, designs sanctioned by Project Committee / Higher authority are not exceeded.		
Note:-3 Material deviations from designs and scope of the project will require approval of the original sanctioning authority.		

		<p>Note:-4 Total amount i.e. tendered amount plus cost of extra items does not exceed the monetary limits to sanction tender mentioned at item No. 15</p>
28. To sanction execution, sanction of rates and payment of non-BSR extra and/or additional items not provided for in a sanctioned tender/estimate.	<p>1.Works Committee</p> <p>2.Chief Engineer</p> <p>3.Additional Chief Engineer</p> <p>4. Dy Housing Commissioner</p> <p>5. Resident Engineer</p>	<p>Full powers</p> <p>Full Powers up to 20% of Schedule amount of the work or Rs.20.00 lac whichever is less.</p> <p>Full Powers up to 20% of Schedule amount of the work or Rs.10.00 lacs whichever is less.</p> <p>Full Powers up to 20% of Schedule amount of the work or Rs.5.00 lacs whichever is less.</p> <p>Full Powers up to 20% of Schedule amount of the work or Rs.1.00 lac whichever is less.</p> <p>Note: - 1 Revised estimates have been submitted to the competent authority if the items are not provided for in original estimates.</p> <p>Note:-2 Scales of accommodation or norms, types, designs sanctioned by G.A.D. / higher authority are not exceeded.</p> <p>Note:-3 Material deviations from designs and scope of the Project with require approval of the original sanctioning authority.</p> <p>Note:-4 Total amount i.e. tendered amount plus cost of extra items does not exceed the monetary limits to sanction tender mentioned at item No. 15</p>
29. To allow shorter period than prescribed in rules for advertising tenders	Chief Engineer /Addl. Chief Engineer	Up to 50% of original period prescribed in rules only in urgent cases and for recorded reasons. Prior approval shall be obtained for this purpose by tender inviting officer.
30. To advertise for tenders as per rules and sanction expenditure on such advertisement as per approved rates	Resident Engineer	<p>Full powers subject to Rule 328.</p> <p>Note:-1 The N.I.T. for several works should be clubbed in order to effect economy.</p> <p>Note:-2 N.I.T. has been invited only after fulfilling conditions laid down in P.W.F. &A.R.</p>

31. To award work on place-work rate for execution of a sanctioned work within the amounts sanctioned by competent authority.	Resident Engineer	Full powers upto Rs. 30.000/- as per condition laid down in Rule 323 of P.W.F. & A.R.
32. To accept. at his discretion, tenders for materials collection without earnest money.	Resident Engineer	In the case of tenders amounting up to Rs.30.000/-
33. To sanction refund of security deposits and performance guarantee of contractors on satisfactory completion of original and repair works and after the defect liability period if any, specified in the contract and payment of final claims.	1. Dy Housing Commissioner	Full powers
	2. Resident Engineer	Full powers upto tender sanctioned by Dy.Housing Commissioner.
		Note: - The Executive Engineer while refunding Security Deposit and Performance Guarantee will record a certificate that the defects pointed out by higher authorities or other authorized authorities during inspection etc, have been removed by the contractor and compliance has been reported to the authority concerned before such refund.
34. To rescind contract, for recorded reasons, where such cancellation does result in loss to the Board.	Works Committee /Chief Engineer/ Addl. Chief Engineer/ Dy.Housing Commissioner /Resident Engineer	Full powers for contracts by next lower authority
35. To rescind contracts, where such cancellation does not result in any loss to the Board.	1.Chief Engineer	Full powers
	2. Addl. Chief Engineer/Dy. Housing Commissioner/ Resident Engineer	Full powers to the limit of his power of acceptance of contacts.
36. To withdraw work form the contractor under clause 32 of the agreement for recorded reasons provided such withdrawal does not result into an unauthorized aid to the contractor.	Works Committee /Chief Engineer/ Addl. Chief Engineer/ Dy.Housing Commissioner /Resident Engineer	Full powers in respect of contracts accepted by them.
		Note: Period of completion should be reduced proportionately while withdrawing work.
37. To dispense with earnest money when plant & machinery are either supplied or erected by firms of undoubted or financial standing and repute.	1. Chief Engineer / Addl. Chie Engineer	Full powers
	2. Dy.Housing Commissioner	Full powers Provided that not more than 90% of the contracted value is paid on delivery of the material -at-site and not less than 10% is retained until the period of maintenance has been satisfactorily completed. Further that decision for such exemption should be taken before inviting tenders to make it a common condition.

SECTION III - Reappropriation of Funds, Diversion of Savings

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| 38. To divert savings out of provision for Contingencies to meet cost of any new work or repair, not provided for in the estimate, provided such diversion does not materially alter the design provided in the original estimates sanctioned by a higher authority and is in respect of the work fairly contingent upon the work itself. | 1. Dy.Housing Commissioner
2. Resident Engineer | Full powers
Upto Rs.15,000/- |
| 39. To transfer ascertained savings from any one portion of the project to another, within the sanctioned estimate, in the case of projects for civil works sanctioned by the Board. | Chief Engineer /
Addl. Chief Engineer | Full powers

Note: - Subject to the condition that the order of the authority sanctioning the estimate technically, should be obtained to any change involving a material departure from the approved design, irrespective of whether it is likely to result in increased outlay or not, whether under tools and plants or any other head and to any proposal to debits to the project charges of a nature which it is not intended to bear and for which no provision exists in the sanctioned estimate. |

SECTION IV - Execution of Contracts, Agreements, Deeds, Instruments, Bonds Lease Documents

40. To execute the instruments relating to acceptance of tenders on behalf of the RHB.	Resident Engineer	Full powers
41. To execute the bonds of auctioneers & security bonds/performance guarantees for the due performance and completion' of work.	Resident Engineer	Full powers
42. Security bonds for the due performance of their duties by Board/ servants whom the officers have specified power to appoint.	Heads of offices	Full powers
43. Lease for grazing cattle's of canal banks or road sides, for the cultivation of land under the irrigation Deptt; leases of water, power and instruments relating to the sale of grass trees of other produce on road sides or in plantation.	Resident Engineer	Full powers
44. Leases of houses, land and other immovable property provided that rent shall not exceed Rs 5,000/- a month.	Resident Engineer	Full powers subject to approval from H.C. (Housing commissioner).
45. All instruments connected with the reconveyance of property given as security.	Resident Engineer	Full powers subject to approval from H.C. (Housing commissioner).
46. Agreements relating to the loan of tools and plant to the contractors and others.	Resident Engineer	Full powers
47. Agreements for catering contracts to offices and camps and for the protection of conveyance belonging to the staff working in public buildings under their control	Secretary	Full powers (For Head Office building)
	Dy.Housing Commissioner	Full powers (For circle offices and other field offices)
	Resident Engineer	Full powers (only at independent station)

SECTION V- Stores and stocks

Note: The exercise of the powers referred to in this is subject to Store Purchase Rules prescribed (Part- of G.F &A.R.)

48. To sanction subject to Budget provisions the purchase of stores including. Tools and Plant and spare parts of machinery from firms after calling for competitive tenders including the sanction of necessary estimates

1. Works Committee	Full powers
2. Chief Engineer	Upto Rs. 250.00 lacs
3. Addl. Chie Engineer	Upto Rs. 30.00 lacs
4. Dy.Housing Commissioner	Upto Rs. 7.00 lacs
5. Resident Engineer	Upto Rs. 1.50 lacs

These powers will be exercised subject to following:-

1. These powers will be exercised only thorough Purchase Committee as provided under G.F. &A.R.

2. The Provisions of G.F. & A.R. Part - II regarding stores purchase shall be followed strictly

3. In case lowest tender is not accepted the powers will be exercised by the next higher committee However, the Committee at the level of Board (Departmental Purchase Committee appointed by the Board) shall have full powers.

4. In case of single tenders, the powers will be exercised by the next higher committee However. the Committee at the level of Board. (Departmental Purchase Committee appointed by the Board) shall have full powers.

49. To sanction subject to budget provision, the purchase of steel, coal, cement and bitumen after calling for competitive tenders including sanction of necessary estimates

1. Works Committee	Full powers
2. Chief Engineer	Upto Rs. 250.00 lacs
3. Addl. Chie Engineer	Upto Rs. 120.00 lacs
4. Dy.Housing Commissioner	Upto Rs. 30.00 lacs
5. Resident Engineer	Upto Rs. 10.00 lacs

These powers will be exercised subject to following:-

1. These powers will be exercised only thorough Committee as provided under G.F. &A.R.

		2. The Provisions of G.F. & A.R. Part - II regarding stores purchase shall be followed strictly
		3. In case lowest tender is not accepted the powers will be exercised by the next higher committee However, the Committee at the level of Board (Departmental Purchase Committee appointed by the Board) shall have full powers.
		4. In case of single tenders, the powers will be exercised by the next higher committee However. the Committee at the level of Board. (Departmental Purchase Committee appointed by the Board) shall have full powers.
50. To undertake negotiations and sanction negotiated rates.	1. Works Committee 2. Chief Engineer 3. Addl. Chie Engineer 4. Dy.Housing Commissioner 5. Resident Engineer.	Full powers to the extent of their powers to sanction tenders. Powers shall be exercised subject to conditions as are applicable for purchase of stores given above against item No. 48-49
51. To sanction advance for purchase of stores.	1. Chief Engineer 2. Addl. Chie Engineer 3. Dy.Housing Commissioner 4. Resident Engineer	Upto 98% of the cost of goods. Upto 98% of the cost of goods : worth Rs 5.00 lacs. 98% of the cost of goods : worth Rs 2.50 lacs. 98% of the cost of goods : worth Rs 1.00 lacs.
		These powers will be exercised subject to following:- 1. Advance for purchase of stores may be given in exceptional circumstances taking necessary precaution for securing the Board against loss and for preventing the system from becoming general or continuing any longer than is absolutely necessary. 2. Such advances should be made on submission of Railway Receipts. The balance should be paid on receipts of the goods subject to the usual verification.

		<p>3. The advance payments should preferably be made on receipt of a certificate of personal inspection of goods by the consignee who may employ an officer not below the rank of a Resident Engineer.</p> <p>4. It should also be made clear to the suppliers that they are in no way, absolved from the responsibility in respect of quality and quantity of stores dispatched by them and recoveries are liable to be made, if the stores received are found, in any way, to be defective or short in quantity.</p> <p>5. Inspection before dispatch of goods / articles shall be ensured where the advance payments amounts to 75% of the order placed and exceed Rest. 1.00 lac.</p>
52. To sanction advances for supply of equipments viz., Air Conditioners, lifts to reputed firms in cases where contract in for supply and installation	Chief Engineer / Addl. Chie Engineer / Dy.Housing Commissioner	<p>Upto 100% of the cost of equipment against proof of despatch and prior inspection, to the following firms subject to their powers for purchase of sores:</p> <ol style="list-style-type: none"> 1. M/s Voltas, 2. Ms / Otis, 3. M /s Batliboi & Company, 4. M/s Blue star, 5. M/s G.E.C. 6. Others as specified with the approval of the Government / Board.
53. To sanction advances for supply of steel; from stock yards of Tata Hindustan Steel.	Chief Engineer / Addl. Chie Engineer / Dy.Housing Commissioner / Resident Engineer	<p>Upto 100% of the cost of goods against delivery of material subject to their powers for purchase of stores.</p>
54. To sanction advances for procurement of spare parts from reputed firms.	Chief Engineer / Addl. Chie Engineer /	<p>Upto 100% of the cost of goods against delivery of despatch and prior inspection, to the following.</p> <ol style="list-style-type: none"> 1. M/s. Bharat Earth Movers Ltd. 2. M/s. Marsall Sons & Co Ltd., 3. M/s. Sayaji Iron & Engg. Co (P) Ltd., Baroda 4. M/s. Cummins Diesel sales & Service, Delhi. 5. M/s. Tata Engineering & Locomotive Co., New Delhi 6. M/s. Ashok Leyland, Madras. 7. M/s. Larsen & Turbo Ltd., New Delhi. 8. Others as specified with the approval of the Government / Board.

55. To sanction expenditure / advance payment of testing charges by approved Laboratories for the purpose of ensuring quality control or materials or executed works	1.Addl. Chie Engineer 2.Dy.Housing Chie Engineer 3.Resident Engineer	Upto Rs.10, 000/- in a work Upto Rs.5, 000/- in a work Upto Rs.2, 000/- in a work
56. To sanction purchases of spare parts of a particular make for departmental machines from the authorized local dealer at manufacturers rates not exceeding the D.G.S.& D. rates without calling tenders.	1. Chief Engineer 2. Addl. Chie Engineer 3. Dy.Housing Chief Engineer 4.Resident Engineer	Full powers Full powers Upto Rs. 0.50 lacs Upto Rs. 0.10 lacs
57. To sanction purchases of spare parts of a particular make for departmental machines from manufacturers or original equipments supplies of from the sole distributors.	1. Chief Engineer 2. Addl. Chie Engineer 3. Dy.Housing Commissioner 4. Resident Engineer	Upto. 5.00 lac for purchase beyond this amount tenders should be invited Upto Rs. 2.50 lac Upto Rs. 0.50 lac Upto Rs. 0.10 lac
58. Powers to purchase spare of a particular make of machine from the open market, where material is not supplied by the rate contract holder within the delivery period prescribed in such rate contract holder within the delivery period prescribed in such rate contract after inviting tenders from the firms approved by the Chief Engineer.	1. Chief Engineer 2. Addl. Chie Engineer 3. Dy.Housing Commissioner 4. Resident Engineer	Unto Rest. 1.00 lace Unto Rest. 0.50 lace Upto Rs. 0.10 lac (Subject to annual limit of Rs.50,000/-) Upto Rs. 0.05 lacs (Subject to annual limit of Rs.10,000/-)
59. To sanction purchases of spare parts in emergent cases, without inviting tenders.	1. Dy.Housing Commissioner 2. Resident Engineer 3. Project Engineer (Senior) (Only for out side places of the division)	Upto Rs. 5,000/- Upto Rs. 2,000/- Upto Rs. 1,000/-
60. (a) To sanction the limits of Reserve Stocks Limit for division.	1. Chief Engineer /Addl. Chie Engineer 2. Dy.Housing Commissioner	Full powers Upto Rs.5 lac per Division
(b) To sanction the total Reserve Stock Limit of Department/ Project.	Housing Commissioner in consultation with FA & CAO	Note: Anticipate maximum net valance of stock at the close of any of the twelve months of a year should not exceed the R.S.L.
61. To sanction the sale of stocks (not tools and plant) which is not surplus or unserviceable at issue rate plus the usual supervision charges or market value whichever is higher recording in writing the circumstances requiring it	1. Dy.Housing Commissioner 2. Resident Engineer	Full powers Rs. 5,000/- in any one transaction
62. To accept tenders for the sale of tools and plant declared surplus by the competent authority in accordance with rules made by Government/Board	1. Chief Engineer 2. Addl. Chie Engineer 3. Dy.Housing Commissioner 4. Resident Engineer	Full powers Upto Rs. 12.00 lacs Upto Rs. 4.00 lacs Upto Rs. 0.50 lacs

63. To issue stock or other materials, to works when their issue is not provided for in the contract.	Resident Engineer	Full powers subject to fulfillment of provisions in rules.
64. To declare any stores (including tools and plant stock & materials received from works dismantled) as surplus or unserviceable and sanction their sale by public auction or destruction.	1. Chief Engineer 2. Addl. Chie Engineer 3. Dy.Housing Commissioner 4. Resident Engineer	Full powers Upto Rs. 75.00 lac annually Upto Rs. 15.00 lac annually Upto Rs. 3.00 lac annually
Note: These monetary limits refer to original purchase price which may be estimated if original price is not known.		
65. To approve and countersign indents for instruments etc. on the National instrument Ltd., Calcutta or any other Govt. owned/approved firm.	1. Chief Engineer 2. Addl. Chie Engineer	Full powers Full powers, if the excess over the sanctioned scale is not more than Rs. 5, 000/-
	3. Dy.Housing Commissioner/ Resident Engineer	Full power, if within the scale sanctioned for the division.
66. To sanction hire of departmental tools and plant.	Dy.Housing Commissioner	@ 20% above the sanctioned rate in the manufacture estimate (see chapter xv and xvii) and rates of hiring have been revised annually are within market fluctuations.
67. To sanction hire charges for tools and plant and other materials obtained from external sources and get work done	1.Dy.Housing Commissioner	Rs. 50,000/- for each type of machine only in emergency cases after recording reasons and after obtaining N.A.C. From workshop and Mechanical division.
	2.. Resident Engineer	For each type of machine Rs. 10,000/- only in emergency cases after recorded reasons and after taking N.A.C. from workshop and Mechanical Division.

SECTION VI - ESTABLISHMENTS

68. To prescribe Government /Board Servants head quarters.	1.Housing Commissioner	Full powers in respect of project Engineer (Sr.) and officers of equivalent rank.
	2. Dy.Housing Commissioner	In respect of sub-ordinates, Ministerial and class -IV servants in their circles.

SECTION VII - Remission and Refund of Revenue

69. To sanction all cases of remission and refund of revenue in connection with sale of Arboriculture produce.	1.Dy.Housing Commissioner	Full powers Upto a maximum of ¼ th of the purchase money in each case.
	2. Resident Engineer	
70. To sanction all cases of remission and refund of all classes of revenue.	1. Chief Engineer	Rs. 15,000/-
	2. Addl. Chie Engineer	Rs. 10,000/-
	3. Dy.Housing Commissioner	Rs. 7,000/-
	4. Resident Engineer	Rs. 2,000/-
		Subject to the following limitations: 1. The claimant is legally entitled to the refund. 2. The credit is verified. 3. The original realization is traced so as to prevent the entertainment of a double or erroneous claim 4. Refund is drawn only on the demand and receipt of the person entitled to the refund and not for deposit pending demand.
71. To remit percentage charges prescribed for Estt And T&P in the case of Non- Govt/ contributory works.	Chief Engineer / Addl. Chie Engineer	Full powers when the cost of work is less than Rs.2.50 lac, subject to Rules in Appendix v.

SECTION VIII - Sale, Disposal, Demolition, Let out of Public Buildings and other Properties

72. To sanction according to rules the sale disposal or demolition of a permanent public building declared unsafe.	Chief Engineer	Upto a Book value of Rs. 50,000/-
73. To sanction, according to rules the sale disposal or demolition of a permanent public building declared unsafe after obtaining clearance from the collector.	1. Chief Engineer / Addl. Chief Engineer 2. Dy. Housing Commissioner 3. Resident Engineer	Upto a Book value of Rs. 1.00 lac Upto a Book value of Rs. 0.50 lac Upto a Book value of Rs. 0.10 lac
74. To let out building not required for Govt./Board/use.	Housing Commissioner	Full powers
75. To sanction the sale by auction of road side produce and dried and fallen fruits and trees.	Resident Engineer	Full powers
76. To sanction the sale by auction of grass fuel timber garden produce or other canal produce	Resident Engineer	Full powers

SECTION IX- Write off Stocks, Tools & Plant, Measurement Books and Muster Rolls, Receipt Books, Discrepancies in Accounts: Sanction of Estimates for Losses

In all cases of loss of Govt. / Board property of stores, the authority competent to write it off should first undertake an investigation into the circumstances leading to the loss if it is found that the loss has been occasioned by fraud or negligence he should

(a) In the case of Government/ Board servants, submit a report to the authority competent to take disciplinary action or if, he himself is the competent authority proposed to take appropriate action and.

(b) In the case or any other person, take such steps ,as may be appropriate . to recover the value of the loss or to t there proceedings, as the case may be After necessary action has been taken, the authority specified in the list may write offthe loss to the extent indicated .A report setting out the circumstances in which the loss occurred, the person or persons responsible for the loss, the action, it any taken against the persons responsible for the loss, and a copy of the sanction to the write off should be sent to the FA & CAO,

77. To sanction the write off the value of all types of stores, tools & plant lost destroyed or damaged by accident or negligence or fraud or otherwise.	1. Works Committee 2. CE/ACE/DyHC, Resident Engineer	Full powers As per provisions of G.F & A.R.
78. To sanction the write off of tools and plant which have become unserviceable after fair wear and tear	Resident Engineer	Full powers, subject to Rules/ Manual of Orders.
79. To snction, after due investigation, the write off of Measurement Books and Muster rolls, which have been lost.	Addl. Chie Engineer	Full powers Note:- In each case while ordering write off a muster roll the Addl. Chief Engineer should pass a separate order after due investigation giving full details Copies of Housing Commissioner , Rajasthan Housing Board and also to the FA & CAO and Chief Engineer.
80. To sanction, after investigation the write off, loss of Receipt Books and Subsidiary cash Book maintained at Division / Sub Division level.	Addl. Chie Engineer/ Dy. Housing Commissioner	Note:- In each case, while ordering write off, the Addl.Chief Engineer /Dy.Housing Commissioner should pass a separate order after due investigation giving full details. Copies of the order should be endorsed to the Housing Commissioner /CE/FA & CAO.
81. To write off the following from the return of Tools & Plant after following the procedure: (a) Unserviceable or surplus articles of tools and plants. (b) Tents which have become unserviceable by use for 10 years or more.	Resident Engineer	Full powers provided that 1. Their full value or a reasonable portion of it has been recovered by sale or by public auction or otherwise, or 2. The officer exercising this power certifies having destroyed them, the material being of no value and utility.

82. To write off discrepancies in accounts	Resident Engineer	Unto Rest. 50/-
83. To sanction :- (1) Estimates for losses on stock due to depreciation owing to a fall in prices or any other causes or (2) Adjustment of losses on manufacture accounts.	1. Chief Engineer /Add. Chief Engineer 2. Dy.Housing Commissioner 3. Resident Engineer	Full powers Upto Rs. 1.50 lac Upto Rs. 0.15 lac
84. To sanction estimates for losses on surplus or unserviceable stock resultant on their destruction or sale by public auction at less than the book value, losses being reckoned as the difference between the book value and the sale proceeds.	1. Chief Engineer /Add. Chief Engineer 2. Dy.Housing Commissioner 3. Resident Engineer	Full powers Upto Rs. 1.50 lac Upto Rs. 0.15 lac

SECTION X- Miscellaneous

85. To sanction compensation under the Workmen's Compensation Act or under any other law for the time being in force or as prescribed under the rules	1. Dy.Housing Commissioner 2. Resident Engineer	Full powers Upto Rs.5000/-
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Note: Pending the award of a competent authority Chief / Addl. Chief Engineers, Dy. Housing Commissioner, Resident Engineer may sanction advances not exceeding 75% of the compensation payable.

86. To sanction expenditure on account of ceremonies connected with laying foundation stones or inauguration of public works after administrative approval for organising such ceremony	1. Chairman 2. Housing Commissioner 3. Chief Engineer 4. Addl. Chief Engineer 5. Suptdg. Engineer	Full powers Upto Rs.10.000/- Upto Rs.5.000/- Upto Rs.5.000/- Upto Rs.1.000/-
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87. To sanction Imprest to officers/officials	1. Housing Commissioner 2. Chief Engineer 3. Addl. Chief Engineer 4. Suptdg. Engineer 5. Executive Engineer	Upto Rs.20.000/- Upto Rs.10.000/- Upto Rs.10.000/- Upto Rs.5.000/- Upto Rs.2.000/-
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Note: - 1. Utility of imprest shall be reviewed periodically by the sanctioning authorities.

Note:-2. Second imprest shall be given only after adjustment of first advance.

Note:-3 In case account of advance is not rendered within four weeks, action as per Rule 128 and 130 of P.W.F. & A.R. shall be initiated.